

Table 2 – Inspection and Maintenance Log

Model Number (Serial Number):					
Date Purchased:			Date of First Use:		
...					
<input checked="" type="checkbox"/> <i>This product must be inspected by the user before each use. Additionally, a Competent Person other than the user must inspect this equipment at least once each year.</i>					
...					
Component	Inspection Procedure			Inspection Result	
				Pass	Fail
Product or System (Figure 2)	Inspect the entire system for damage, deformation, corrosion, and rust. Look for cracks, bends, dents, or wear that could affect strength and operation of the system.			<input type="checkbox"/>	<input type="checkbox"/>
	Verify that each tripod leg can be smoothly extended and retracted. Confirm that the legs are straight and that each locks into place when the tripod is standing.			<input type="checkbox"/>	<input type="checkbox"/>
	Verify that each tripod foot can pivot when adjusted and that each rests in place when the tripod is standing.				
	Inspect the tripod chain. Ensure that the chain is free of defects and can be properly secured and adjusted.				
	Inspect the tripod head and pulleys. Ensure the pulleys are clean and able to rotate freely.				
	Verify that all adjustment points (pins, bolts, tri-screws, adjusting screws, etc.) are in full functional condition and are properly adjusted.			<input type="checkbox"/>	<input type="checkbox"/>
Labels (Figure 12)	All labels are present and fully legible.			<input type="checkbox"/>	<input type="checkbox"/>
Fall Protection Equipment	Additional Fall Protection equipment that is used with the product is installed and inspected per the manufacturer instructions.			<input type="checkbox"/>	<input type="checkbox"/>
...					
<input checked="" type="checkbox"/> <i>If the product fails an inspection procedure, then the product fails overall inspection. If the product fails inspection, remove it from service immediately. Clearly tag the product "DO NOT USE". See Section 5 for more information.</i>					
...					
Inspection Type:	<input type="checkbox"/> User	<input type="checkbox"/> Competent Person	Overall Inspection Result:	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Inspected By:			Date of Inspection:		
Signature:			Next Inspection Due:		
...					
Additional Notes:					